



# Indian Home & Personal Care Industry Association

CIN:U91100MH2011NPL217250 [REGISTERED U/S 25 OF THE COMPANIES ACT, 1956]

Regd. Address: 401, Onyx, 4th floor, 375, S.V. Road, Goregaon (W), Mumbai - 400 104, India

Secretariat: Shiv Anand – A, 1<sup>st</sup> floor, 372/374, S. V. Road, Goregaon (W), Mumbai – 400 104, India

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## APPLICATION FORM FOR MEMBERSHIP

1. Name of Organisation/Applicant : \_\_\_\_\_

2. Organisation/Applicant details : Public / Private / Others; specify: \_\_\_\_\_

CIN/Registration No. \_\_\_\_\_

PAN \_\_\_\_\_

Service Tax No. \_\_\_\_\_

3. Nature of Activity : Manufacturing / Service provider / Trading

Others; specify: \_\_\_\_\_

5. Industry Type : Large/Medium/Small/Micro

6. Average Annual Turnover  
(As per last 3 preceding years' audited accounts) : \_\_\_\_\_

7. Registered/Corporate Address  
(Address for communication) : \_\_\_\_\_

PIN/ZIP: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_

Phone No. \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

8. Management Team details  
(KMPs/Partners/Proprietor) : 1) Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

2) Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

(Please attach separate sheet of organisational structure on the letterhead, with name and designation of KMPs/Partners/Proprietor, as the case may be)



9. Organisation's Authorised Representative :Name: Dr. / Mr. / Ms. \_\_\_\_\_  
Designation: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
PIN/ZIP: \_\_\_\_\_  
City & State: \_\_\_\_\_  
Country: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Email: \_\_\_\_\_  
Mobile: \_\_\_\_\_

10. Applying for Membership Type (See qualification for membership)

Founder Member	<input type="checkbox"/>
Life Member	<input type="checkbox"/>
Annual Member	<input type="checkbox"/>
Affiliate Industry Association Member	<input type="checkbox"/>
Honorary Member	<input type="checkbox"/>

### Notes:

- 1) Please send duly signed Application form via courier or registered post to the IHPCIA's secretariat at the address given at the top of the Application form. Applicant's membership will be subject to the approval of Board and payment of applicable membership fee.
- 2) Please sign and stamp on each pages of this application form
- 3) Membership fees structure and general instructions for members form part of the application form.
- 4) Strike out the portion if not applicable.
- 5) Details of eligibility for membership are given overleaf.
- 6) Membership year is 1 st April to 31 st March

I, on behalf of the organisation, agree to abide by the Memorandum and Articles of Association of IHPCIA and terms of this application form

\_\_\_\_\_  
**Sign, name& designation of the applicant  
with organisation stamp**

Place:  
Date:

### For Office Use only:

Considered in the Board Meeting on \_\_\_\_\_ and approved.

Approved by \_\_\_\_\_

Membership Number: \_\_\_\_\_



## Membership Fees [NON REFUNDABLE]:

MEMBERSHIP FEES STRUCTURE (IN INR)					
(A)	<b>Founder Member</b> (by invitation only)	5,00,000			
(B)	<b>Life Member</b>	<u>Large Industry</u>	<u>Medium Industry</u>	<u>Small Industry</u>	<u>Micro Industry</u>
	Member (manufacturing)	2,50,000	1,50,000	75,000	50,000
	Associate Member (service provider)	2,00,000	1,00,000	50,000	35,000
(C)	<b>Annual Member</b>	<u>Large Industry</u>	<u>Medium Industry</u>	<u>Small Industry</u>	<u>Micro Industry</u>
	Annual Member (manufacturing)	50,000	30,000	15,000	10,000
	Annual Member (service provider)	40,000	20,000	10,000	7,000
(D)	<b>Affiliate Industry Association Member</b> (by invitation only)	Nil			
(E)	<b>Honorary Member</b> (by invitation only)	Nil			

### Notes:

1. All figures are in INR.
2. All the fees are subject to applicable taxes
3. In addition to Membership fee, Administration fee is applicable for Founder members and Life members
4. Membership fees and administration fees are non-refundable.
5. Large Industry: Annual turnover above INR 25 Crore
6. Medium Industry: Annual turnover above INR 5 Crore upto 25 Crore
7. Small Industry: Annual turnover above INR 25 Lakh upto INR 5 Crore
8. Micro Industry: Annual turnover upto INR 25 Lakh



## **GENERAL INSTRUCTIONS**

### **1.0 Eligibility for membership:**

#### **1.1 Founder Member**

Any corporation, partnership or other type of business entity which is engaged in the business of manufacturing, processing, packaging, marketing or servicing of Industry Products and **is invited** to be a member, is prima facie eligible for membership as a Founder Member subject to the payment of applicable founder membership fees. Founder member will enjoy all the privileges of Members and shall have the rights to vote at general meetings.

#### **1.2 Life Member**

Any corporation, partnership or other type of business entity which is engaged in the business of manufacturing, processing, packaging, marketing or servicing including providing support services, such as logistics, chemical analysis, raw material & packing materials, data basing, computing, financial, technical consulting or legal counsel, to the Industry, and is prima facie eligible for membership as a Life Member subject to the payment of applicable life membership fees. Life member will enjoy all the privileges of Members and shall have the rights to vote at general meetings.

#### **1.3 Annual Member**

Any corporation, partnership or other type of business entity which is engaged in the business of manufacturing, processing, packaging, marketing or servicing of Industry Products, is prima facie eligible for membership as an Annual Member subject to the payment of applicable annual membership fees. Annual Members will enjoy all the privileges of Members, and shall have the rights to vote at general meetings.

#### **1.4 Affiliate Industry Association Member**

Any Industry Association whose members are in the business of manufacturing, processing, packaging, marketing or servicing of home & personal care Industry Products and is invited and prima facie eligible for membership as an Affiliate Industry Association Member. The Affiliate Industry Association Member is not subject to membership fees and will not have rights to vote at general meetings. Membership of Affiliate Industry Association will be subject to Board of Directors approval.

#### **1.5 Honorary Member**

- (a) Any individual who has rendered distinguished service to the Association and is invited to be honorary member provided that the name of such distinguished service of the person made known in writing by the Secretary and membership will be subject to approval by the Board of Directors.
- (i) reached the age of 50 years;
  - (ii) retired from the Industry; and
  - (iii) held office in the Association or in the Industry for a period of at least 5 years or for such other period as may be specified by the Board of Directors.
- (b) Honorary Member will enjoy all the privileges of members, however, the membership is not subject to membership fees and Honorary Member will not have the rights to vote at general meetings.



## **2.0 Membership: application and general provisions:**

**2.1 General qualifications for all members:** As well as meeting the qualifications for a class of membership, all applicants for membership must support the objects of the Association and have some connection with or interest in the Industry.

**2.2 Application for membership:** Application for membership must be made on the printed form supplied by the Association and shall be duly signed. The founder member, affiliate Industry association and honorary member will be **by invitation only**. Founder Members, Life members and Annual members are required to pay applicable membership fees, which are not refundable membership fees. Members shall pay the applicable membership fees within 30 days from the issue date of invoice.

### **2.3 Power of Board of Directors:**

(i) The Board of Directors may at its absolute discretion to accept/reject any application for membership.

(ii) To fix administration fees payable by members.

## **3.0 Administrative fees:**

**3.1 Liability for administrative fees:** Founder members and Life members shall pay the administrative fee to Association.

**3.2 Payment of fees:** Members shall pay their administrative fees within 30 days from the date of issue of invoice.

**3.3** The administrative fees will be decided by the Board of Directors for each financial year.

## **4.0 Cessation of membership:**

**4.1 Withdrawal:** Any member intending to resign as a member of the Association will provide notice of such intention in writing to the Board of Directors. Member's full administrative fee will be due and payable at the commencement of the Financial Year unless a notice of intention to resign has been received at least 3 months prior to the commencement of the Financial Year. There will be no refund of membership fees.

**4.2 Cancellation of membership:** The Board of Directors may, by resolution, cancel the membership of an existing member:

- (a) if the member will fully refuses or neglects to comply with the provisions of this Articles of Association;
- (b) if the member is guilty of conduct which, in the view of the Board of Directors, is unbecoming of a member or prejudicial to the interests or reputation of the Association;
- (c) If the member fails to pay his or her membership fees/administrative fees within a period of 90 days after those fees became payable;
- (d) because of a determination that the member is no longer eligible for membership under the Articles of Association; or
- (e) By reason of the conviction of the member of a criminal offence or by reason of a declaration that the member is of unsound mind.

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